

CRAFT + DESIGN FAIR 2017

FRIDAY 10 NOVEMBER – SUNDAY 12 NOVEMBER
THE GLUCKSMAN, UCC

APPLICATION FORM

Closing Date Sunday 30th July 2017

1. DESIGN & CRAFTSPERSON DETAILS

Name of Company: (if Applicable)			
Name of Craftsperson / Designer			
Address: (to which all postal correspondence will be sent)			
Website			
Telephone Number:		Mobile Number:	
Email Address:			
Are you registered with the Design & Crafts Council of Ireland	YES / NO	Are you VAT registered?	YES / NO

2. DESIGN & CRAFTSPERSON ARTIST STATEMENT

Please attach an additional sheet if necessary.

3. RETAIL HISTORY

(E.g Include Craft / Design Fairs and current stockists)

4. AWARDS / ACHIEVEMENTS/ MEMBERSHIP OF PROFESSIONAL ORGANISATIONS

5. INVENTORY PRICE LIST

A current price list, highlighting the items you intend to sell at Craft & Design Fair 2017.

NB: The Glucksman will take a 30% commisson on all sales.

Item	Wholesale Price	Retail Price €

6. IMAGES

Please submit images that would best showcase your work and demonstrate the different price points.

7. MEDIA AND COMMUNICATIONS

Are you happy to be contacted directly by Glucksman approved press contacts? YES / NO
Have you included an image for press related purposes? YES / NO

8. CRAFT & DESIGN FAIR OPENING TIMES

Friday 10 November 1 – 7 Saturday 11 November 10 – 6 Sunday 12 November 10 - 5

If selected, a time slot will be allocated to you for delivery of craft items to the gallery using the loading bay and lift. Staff assistance will be available to you for this. If this time slot is not suitable please be aware that you may need to bring items into the gallery using the stairs and without gallery staff assistance.

For Health and Safety reasons, the gallery loading bay may not be used outside your allocated time slot.

Selected participants make a contribution of 50 euro towards:

- an opening event on Friday 10 November with drinks reception
- extended opening hours outside of normal gallery times
- a maximum of 2 Trestle Tables
- flyers for distribution in your local area
- marketing and administration costs

Selected participants can make the 50 euro contribution via our online store with the following link <https://www.glucksmanshop.com/> This contribution should be made no later than October 1st 2017.

If selected do you agree to contribute 50 euro to the overall organisation of Craft & Design Fair 17? YES / NO
Are you aware that the Glucksman will take a 30% commission on all sales? YES / NO

Have you included the following with your application?

- A completed and signed application form YES / NO
- Images of your work YES / NO
- Any additional information sheets YES / NO

Signed: _____ Date: _____
Designer / Craftsperson

I am a recent graduate / emerging designer

CHECKLIST

Your application must include the following:-

A completed and signed application form including the following information.

- (1) An Artist Statement
- (2) Inventory Price list.
- (3) Images of work

NB: Please do NOT submit craft pieces and submitted images CANNOT be returned.

Please return your application by email / post by **Sunday 30th July 2017** to:

E-mail: r.hobbs@ucc.ie
Sarah McAuliffe, Retail & Development Manager
Lewis Glucksman Gallery, UCC, Cork
Tel: 021 490 1844 Fax: 021 4901823